

# BROADLANDS

Association, Inc.

Dear Broadlands Homeowner:

The 2025 Annual Meeting of the members of Broadlands Association, Inc. will be held virtually at 7:00pm on Tuesday, May 13, 2025. Please mark your calendars for this important meeting and plan to participate. The purpose of the meeting is to elect members to the Board of Directors, including three (3) members to serve three-year terms expiring May 2028. The Board oversees the business of Broadlands in the collection and expenditure of association funds, selection of contractors, management of facilities, and adoption of policies for day-to-day operations. These volunteer Board Members are a vital asset to the association.

To become a Director, you must be a Unit Owner in good standing. The Board currently meets monthly on the second Tuesday of the month at 6:00pm. Meetings are currently being held virtually, but we hope to transition back to in-person meetings with a virtual attendance option this year.

If you are interested in serving, please complete a Nominating Form and Petition for Candidacy and return both documents to Broadlands Association, Inc. no later than 5:00pm on **Friday, March 28, 2025**. Only the enclosed Elections Committee approved forms may be used, and the nominating form will be published to the membership as part of the official notice. If you would like an electronic copy, you can find it on [broadlandshoa.org](http://broadlandshoa.org) or may request it via email at [sarah@broadlandshoa.com](mailto:sarah@broadlandshoa.com). All candidates must submit the approved nomination forms by the deadline.

The Broadlands Association, Inc. Bylaws require that at least three other owners sign the Candidate Petition, which must be received by the Association no less than twenty-five (25) days before the Annual Meeting to be eligible to be included on the Ballot. All members will be mailed a proxy form containing the names of all eligible candidates with the official notice of the Annual Meeting.

**As in prior years, the Board has contracted with The Inspectors of Election, LLC to act as an independent third-party election service. This provides the Association's members the option to vote via mail-in paper Proxy Ballots or vote your Proxy online via the TIEiVOTE™ voting website. The online system offers you an easy way to vote in a secure, quick, and cost-effective manner.**

**The Inspectors of Election will mail the official annual meeting notice and election package on or about April 7, 2025, which will contain unique login information for each unit to access the TIEiVOTE™ voting website. Your login information from a previous year is no longer valid for access. Proxies should either be submitted online via the voting website or will need to be mailed, faxed, or scanned and sent to the Inspectors of Election, LLC. Proxy forms will not be accepted at the HOA Office.**

For those of you who submit for candidacy in the election, we thank you for your willingness to assist in the success of your community. Remember to mark your calendars for 7:00pm on Tuesday, May 13, 2025, for the virtual Annual Meeting of Broadlands Association, Inc.

Sincerely,

*Sarah Gerstein*

Sarah Gerstein, AMS®, CMCA®, LSM®, PCAM®  
General Manager  
Broadlands Association, Inc.

# BROADLANDS

Association, Inc.

## NOMINATING FORM 2025 BOARD OF DIRECTORS ELECTION

I wish to become a candidate for election to the Broadlands Association, Inc. Board of Directors. Please include my name on the BALLOT for this election.

**PRINTED NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE(S):** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**QUALIFICATIONS: (Pertinent Biographical Information)**

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**AREAS OF INTEREST:**

(Why would you like to contribute your time to the community as a member of the Board?)

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**Return to:** Broadlands Association, Inc.  
21907 Claiborne Parkway  
Broadlands, VA 20148  
Email [Sarah@Broadlandshoa.com](mailto:Sarah@Broadlandshoa.com)

*Applications must be returned by 5:00pm on March 28, 2025  
for inclusion in the Newsletter, Website, and official Annual Meeting notice.*

# BROADLANDS

Association, Inc.

## PETITION FOR CANDIDACY 2025 BOARD OF DIRECTORS ELECTION

I, \_\_\_\_\_ wish to become a candidate for election to the Broadlands Association, Inc. Board of Directors and herewith submit the signatures of the following Broadlands Association, Inc. Unit Owners, as required by the Bylaws of Broadlands Association, Inc.

**The application must be signed by three Broadlands Association, Inc. Unit Owners. Only one signature per lot is allowed.**

### OWNER SIGNATURES:

_____ <i>Printed Name</i>	_____ <i>Signature</i>	_____ <i>Address</i>
_____ <i>Printed Name</i>	_____ <i>Signature</i>	_____ <i>Address</i>
_____ <i>Printed Name</i>	_____ <i>Signature</i>	_____ <i>Address</i>

### CANDIDATE INFORMATION:

**PRINTED NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE(S):** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Return to:** Broadlands Association, Inc.  
21907 Claiborne Parkway  
Broadlands, VA 20148  
Email [Sarah@Broadlandshoa.com](mailto:Sarah@Broadlandshoa.com)

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